

### **STEP 1 – Prepare the vinyl jacket**

- a. Use the current spa cover or large table so there is plenty of space to spread out. If it is below freezing, assemble indoors so vinyl is supple and easier to work with.
- b. Spread out the vinyl and fold it in half on top of itself so the pocket openings are hanging slightly over the edge, and the mesh is facing up.
- c. Find the zipper tab at one end and make sure the pocket for the foam is fully unzipped end to end.
- d. Turn the corners on each end of the pocket inside out to ease the insertion of the foam.



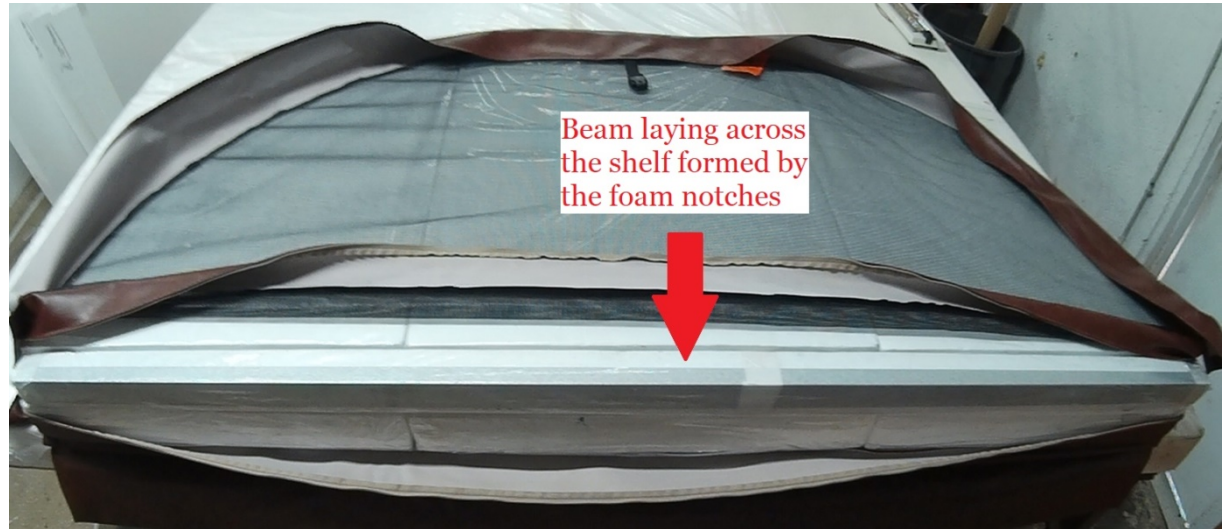
### **STEP 2 – Begin inserting Side A foams**

- a. Partially insert the foams for Side A into the pocket of the vinyl jacket, with the notched side of the foam facing up.
- b. Position each panel as specified by the **panel identification** in the notch of each of the foams.



### **STEP 3 – Place the beam**

- a. Place the beam onto the shelf formed by the alignment of the notches of all the foams.
- b. Gently begin pushing the beam so all the foams move fully into the vinyl pocket evenly.



### **STEP 4 – Preparing for closing the zipper**

- a. Keep pushing the beam until the foams are in the pocket as far as possible.
- b. Pull top & bottom corners of the vinyl around the foam on both ends of the beam.
- c. It is helpful to pull the mesh and vinyl while pushing the beam and foams at the same time. Expect the fit to be tight. Pull firmly using only hand strength – no tools!
- d. Once both ends are pulled over the foam, as shown, proceed to the next step.



### **STEP 5 – Final adjustments & zipping closed**

- a. Adjust the foam position within the pocket so it properly aligns with the vinyl seams.
- b. Pull down from the top or up from the bottom until the vinyl seams align with the edges of the foam all around. Insure alignment is satisfactory before proceeding.
- c. Find the zipper tab, recessed at one end.
- d. Have a helper pull the zipper sides close together while it is zipped shut.
- e. The fit will be tight. When the zipper sides are within 1", zip closed. Do not try to zip if separation exceeds 1". Instead, unzip completely and adjust the foams, insuring they are fully inserted and correctly aligned, then try again.
- f. Should the zipper pop open, simply zip all the way back to the end, then restart to engage all the zipper teeth properly.



The finger is on top of the foam. Perfect alignment would be the mesh ending at the edge of the foam, and the vinyl starting down the vinyl side facing us. This example indicates the mesh needs to be pulled down further toward the zipper for proper foam alignment, then zipped shut.

***STEP 6 – Prepare for the second side***

- a. Flip the cover over so the top side of the cover is facing up.
- b. If any adjustments need to be made for the side with the foam inserted, such as aligning seams with the edges of the foam, unzip and reposition the foams within the pocket before continuing.



***STEP 7 – Prepare the second pocket***

- a. Repeat Steps 1 through 5 above for Side B

